



## Project and Advocacy Officer

Founded in 2002 the YES Forum is a European network of organisations working with and for young people. With our work we encourage young people to develop their skills and find their place in society. We also act as a forum for sharing good practices and information on youth and social work. Through our lobbying work, we seek to influence policy and perceptions, to create opportunities for young people so they have better chances in life. If you share our passion to helping to create opportunities for young people and making a difference to their future, then working with the YES Forum could be the place for you.

### Responsibilities:

The successful candidate will be working at the YES Forum's office in Stuttgart, Germany. Key tasks and responsibilities are to:

- Coordinate policy and advocacy work, in line with YES Forum's priorities;
- Monitor, analyse and report on relevant EU level policy developments regarding the social agenda (EPSR Action Plan, ESF+ etc.) e.g. policy briefings, statements and reports;
- Communicate and liaise with YES Forum members (professionals and young people) as well as key allies in the EU institutions;
- Support external communication, create content for website and social media;
- Support implementing projects' activities, support funding applications, reporting;
- Support organising YES Forum's events, conferences and trainings;
- Business travel as necessary throughout Europe.

### Profile:

- Minimum 3 years of relevant work experience in advocacy in the field of youth or social affairs;
- A degree in at least in one of the following areas: Educational Sciences, Political / Social Sciences, European Studies, or related fields;
- Knowledge of the EU institutions and policy-making processes;
- Fluency in written and spoken English, German and other languages are an advantage;
- Excellent writing and editing skills;
- Strong communication skills, to negotiate and maintain relationships with relevant and diverse stakeholders.

### Conditions:

- 32h / week: 3.100-3.600 € gross monthly salary depending on experience
- Working place: Stuttgart, Germany
- Preferred starting date: as soon as possible
- Type of contract: fixed-term contract until 31 December 2024; with possibility of extension

If you want to apply for this position, please take the two following steps:

- 1) fill in the "[mandatory information sheet](#)" and submit it,
- 2) send the duly completed "[application form](#)" by email with the subject "Project and Advocacy Officer" to [jobs@yes-forum.eu](mailto:jobs@yes-forum.eu).

Deadline for applications is 6 January 2023 midnight (CET). Only short-listed candidates will be notified and invited to online interviews (scheduled for calendar week 4). An exercise will be sent to short-listed candidates, that must be completed and returned by email the day before.